



New to Year 3 Intake Meetings

Dear Parent and Carers,

We would like to invite you to our new to Year 3 meeting for families of children transferring to Moorpark Junior School in September 2024.

The meetings will take place on

- Wednesday 3rd July 2024 @ 9.15am for **class 2N**
- Wednesday 10th July 2022@ 9.15am for **class 2C**

If you are unable to make the meetings above for your child's class there will be another meeting which you are invited to attend.

This will take place on **Wednesday, 10th July @ 3.30pm**

The purpose of the meeting will be for parents and carers to meet the staff and to look around the school, in particular, the classrooms that your child will be in. You will also have time to ask any questions that you have to help your child's move to us to be as smooth as possible. Your child will have the opportunity to do the same when they visit, as part of our comprehensive and exciting transition program.

We will provide you with a welcome pack when we meet. The pack contains documents that you will need to complete and return to the school before September. There will also be an opportunity to view items for the school uniform during the induction meetings, a flyer will also be provided in your welcome pack with potentially a 10% discount offer.

Your child would have been allocated a universal infant free meal at their previous school however free meals are not automatically provided from a Junior School. Therefore, if you think you may be entitled to free school meals, we will also need the free school meal application form returning to us as soon as possible, one is included in your welcome pack. If we don't have your application form back in time for September, you will have to provide your child with sandwiches or you will be charged for a school lunch until we get authorisation.

Furthermore, we ask you to complete the form, even if you are planning for your child to have a packed lunch, as the school receives special funding for all children that are eligible for free school meals. This is known nationally as Pupil Premium and is currently around £1,480 per child. We use this money towards a variety of exciting learning experiences for all children and specific extra support.

Please do not hesitate to contact the school if we can help you further. Please complete the reply slips below and return to our school office by Friday 28th June 2024

Yours faithfully,

Mrs Karen Peters (Headteacher) and Mrs Lyndsey Wright (Head of School)



I am able/unable to attend the induction meeting on the _____

Name of Parent: _____

Contact number:- _____

Name of child: _____

Current year 2 school: _____

If you are unable to attend the date provided can you state why and provide us with details of when you are available and we will do our best to make alternative arrangements for you to meet with us at school before the end of term.

GDPR DECLARATION

The Academy/School processes pupil personal data within the lawful bases of Articles 6 and 9 of the General Data Protection Regulation (GDPR) and (Maintained) Section 3 of The Education (Information About Individual Pupils) (England) Regulations 2013 OR (Academy) Regulation 5 of The Education (Information About Individual Pupils) (England) Regulations 2013.

All information provided will be treated in confidence and stored securely, in accordance with the General Data Protection Regulation, and used for the purposes of fulfilling the Academy/School's and Local Authority's statutory and operational needs in relation to pastoral, social and medical care, Census data, Free School Meals, Education Benefits, Pupil Premium and Early Years Pupil Premium. It will also be shared with a third party processor (Capita SIMS) for the purposes of preventing fraud, misuse of public funds and any legal or statutory requirements. Information will also be shared with the Department for Education for the purposes of the Academy's/School's statutory duties in the administration of Census data, Free School Meals, Pupil Premium and Early Years Pupil Premium.

